## **OnTarget Mobile Site**

From any mobile device use the following website: <u>https://ontargetclinical.com</u>

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Username	
Password	
Company	
LOGIN	
Full Site	
Enter in the same username and password as usual to login	

Once logged in, the scheduled shifts within a two-week window from the current day will display; one week prior and one week ahead.

- Shifts that are greyed out and with a green checkmark are linked to signed notes.
- Shifts that are not greyed out and without green checkmark are linked to unsigned notes.
- Shifts that are highlighted in yellow are NOT linked to notes.

	•	
1	Caregiver Schedule ≡	
	Thu 02/22/18	
Scheduled shifts with completed & signed notes	8:00am Client: Johnny B Cool 12:00pm Service: ResSup   YM850   03/31/2018	
indicated by green check mark	Fri 02/23/18	
	8:00am Client: Johnny B Cool 12:00pm Service: ResSup   YM850   03/31/2018	
	3:00pm Client: Johnny B Cool 5:00pm Service: CLS   T2013   03/31/2018	
	Mon 02/26/18	
	8:00am Client: Johnny B Cool 12:00pm Service: ResSup   YM850   03/31/2018	Scheduled shifts linked to notes but the note has not yet been
	3:00pm Client: Johnny B Cool 5:00pm Service: CLS   T2013   03/31/2018	signed, indicated by lack of green check mark
	Tue 02/27/18	<b>0</b>
	8:00am Client: Johnny B Cool 12:00pm Service: ResSup   YM850   03/31/2018	
	Wed 02/28/18	
Scheduled shifts with no notes, indicated by yellow highlight	8:00am Client: Johnny B Cool 12:00pm Service: ResSup   YM850   03/31/2018	
	3:00pm Client: Johnny B Cool 5:00pm Service: CLS   T2013   03/31/2018	
	Thu 03/01/18	
	0.00am Olianti Jahnny D Caal	
	()	

Click on a shift to launch the note.

- Review the time fields. Edit as necessary in order to ensure the time represents actual time worked.
- Click Confirm once time is reviewed and accurate.

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÷	Note	=	
Client Cool,	Johnny B		
Service CLS	T2013   03/31/2018		
Service Dates and Ti	ímes		
Wed 2/28/18	Start End 03:00 PM ▼ 05:00 PM	Duration M▼02:00▼	 If notes are locked to schedules, the only thing editable at this
Caregiver Box, S	Sand		screen is the time
Supervisor Kram	er, Skylar		
	CONFIRM		
	()		

- All outcomes for that shift's service will display.
- Click on a goal to enter in the Interventions/Assessments.
- The Daily Summary field at the bottom of the goals is optional for entering in significant events that occurred during the shift.



Enter the intervention and assessment keys.

- Click on the intervention to enter the prompt value.
- If assessment rules have been configured for the goal, the assessment keys will auto-populate accordingly.
- If the assessment does not populate, then key accordingly by marking an 'x' in the assessment that defines the outcome.
- Click 'Next Outcome' to navigate to the next goal.

(°)		
← Outcome Detail	=	
GOAL ID: 02 A Client will give cashier/vend the closest dollar amount when shopping i community independently or with 3 or less prompts	lor money to in the : verbal	
Override Automatic Assessments		
Independent	х 👻	
Gesture	~	
Model	~	
Partial Physical Prompt	~	
Full Physical Prompt	•	
Non-Applicable	•	
Assessment	Value	
Yes	х 👻	
Non-Applicable	•	
Refused	~	
No	-	This button will be enabled once the
NEXT OUT	COME >	goal has been satisifed with an intervention key, an assessmentn key
(		and a comment (if required).

Navigating back to the Outcome screen will show completed goals versus incomplete goals.



## The sign button will be enabled <u>only</u> when all goals have been met.

