OnTarget Mobile Site

From any mobile device use the following website: https://ontargetclinical.com
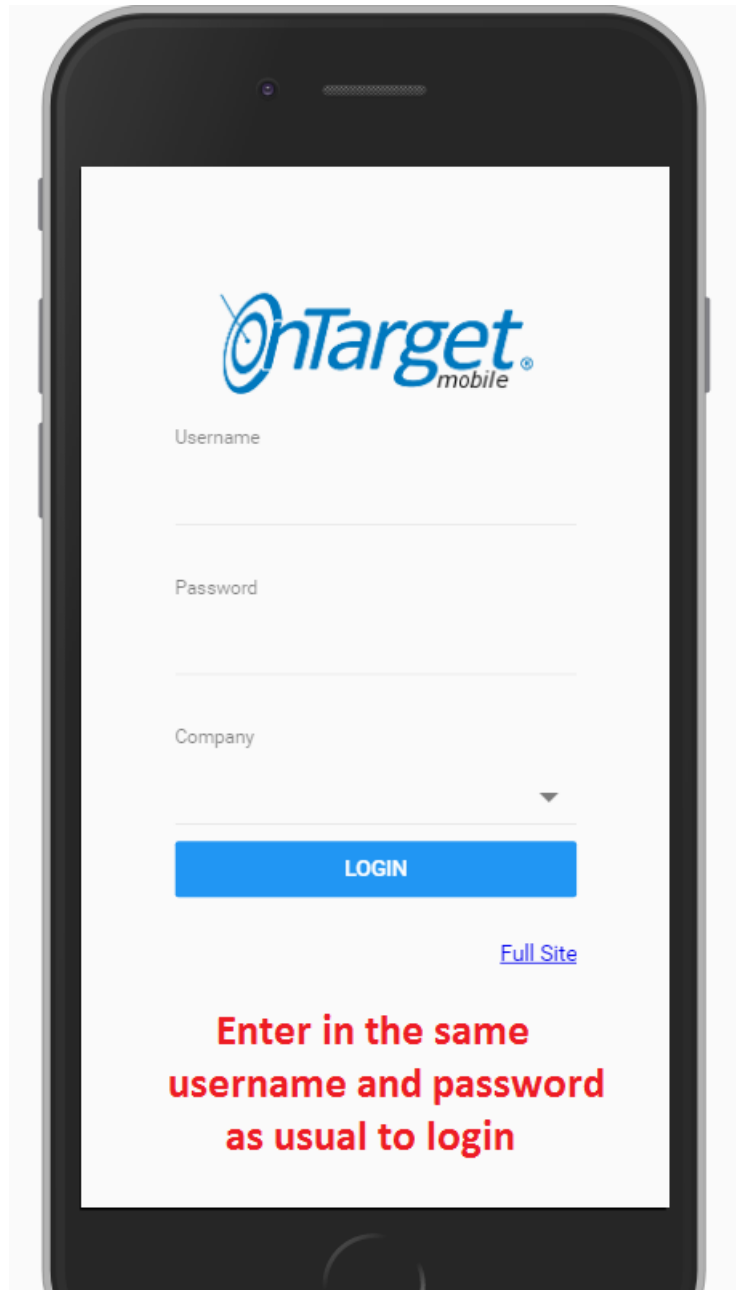
Once logged in, the scheduled shifts within a two-week window from the current day will display; one week prior and one week ahead.

- Shifts that are greyed out and with a green checkmark are linked to signed notes.
- Shifts that are not greyed out and without green checkmark are linked to unsigned notes.
- Shifts that are highlighted in yellow are NOT linked to notes.

Scheduled shifts with completed & signed notes, indicated by green check mark

Scheduled shifts linked to notes but the note has not yet been signed, indicated by lack of green check mark

Scheduled shifts with no notes, indicated by yellow highlight
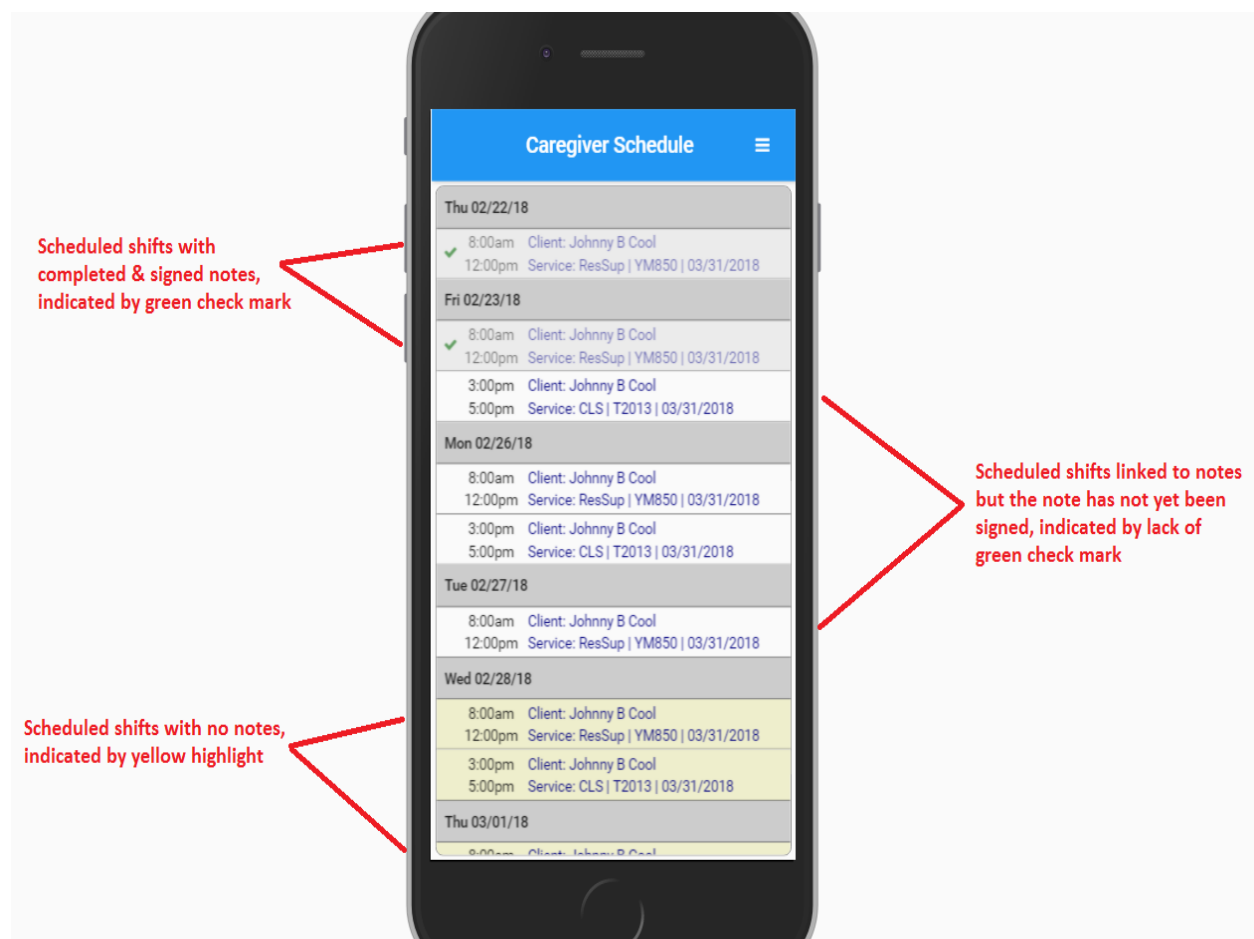
Click on a shift to launch the note.

- Review the time fields. Edit as necessary in order to ensure the time represents actual time worked.
- Click Confirm once time is reviewed and accurate.
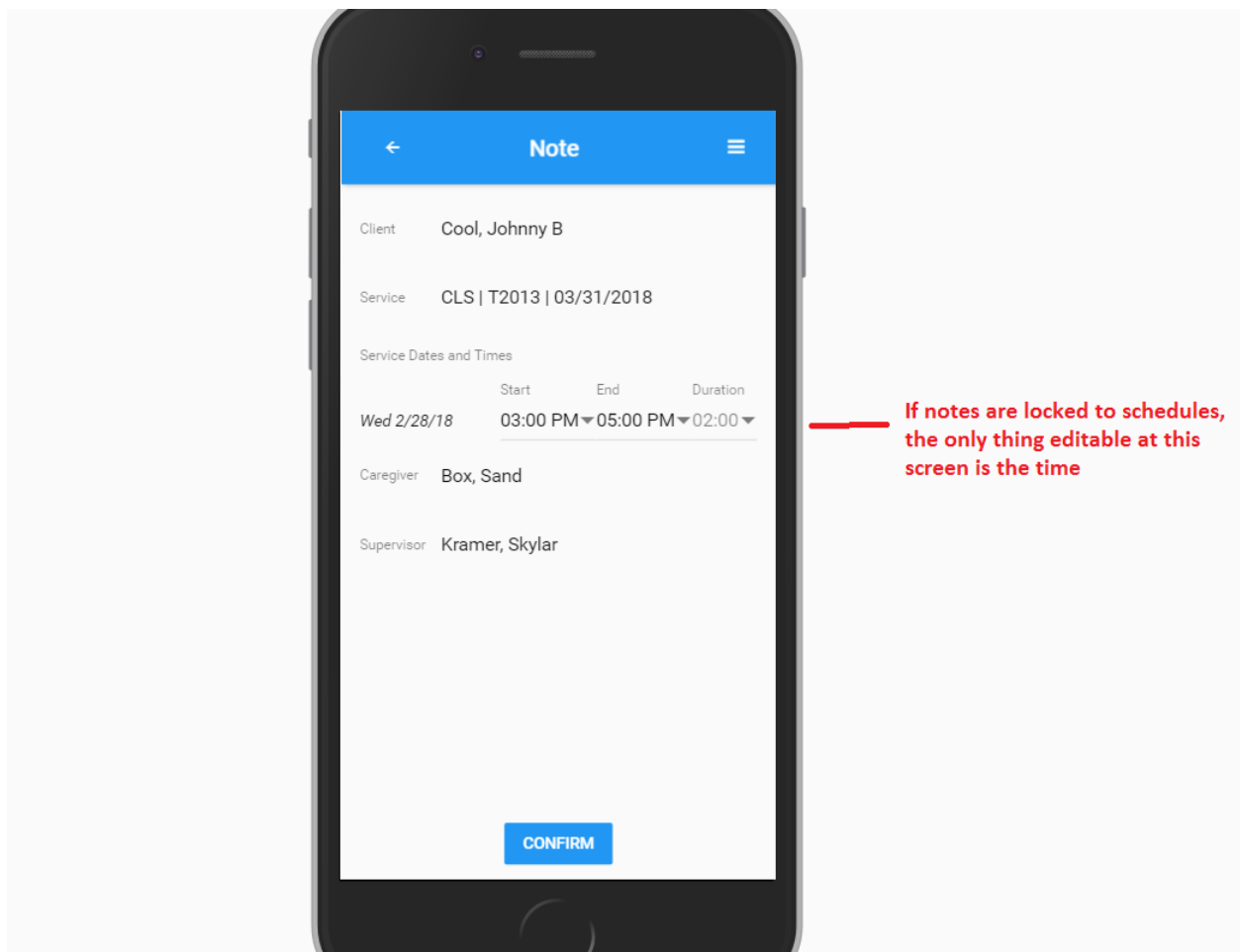
- All outcomes for that shift's service will display.
- Click on a goal to enter in the Interventions/Assessments.
- The Daily Summary field at the bottom of the goals is optional for entering in significant events that occurred during the shift.
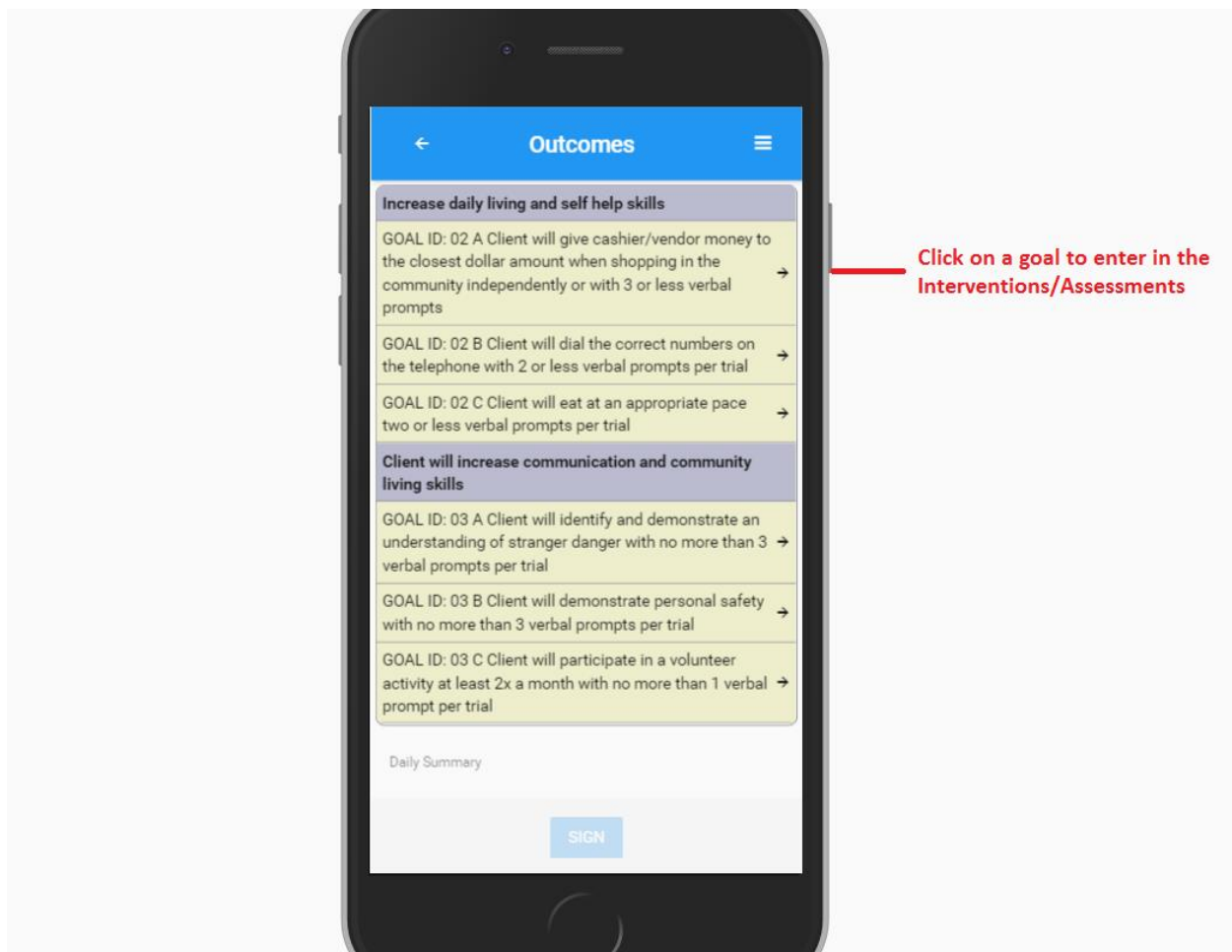
Enter the intervention and assessment keys.

- Click on the intervention to enter the prompt value.
- If assessment rules have been configured for the goal, the assessment keys will auto-populate accordingly.
- If the assessment does not populate, then key accordingly by marking an 'x' in the assessment that defines the outcome.
- Click 'Next Outcome' to navigate to the next goal.
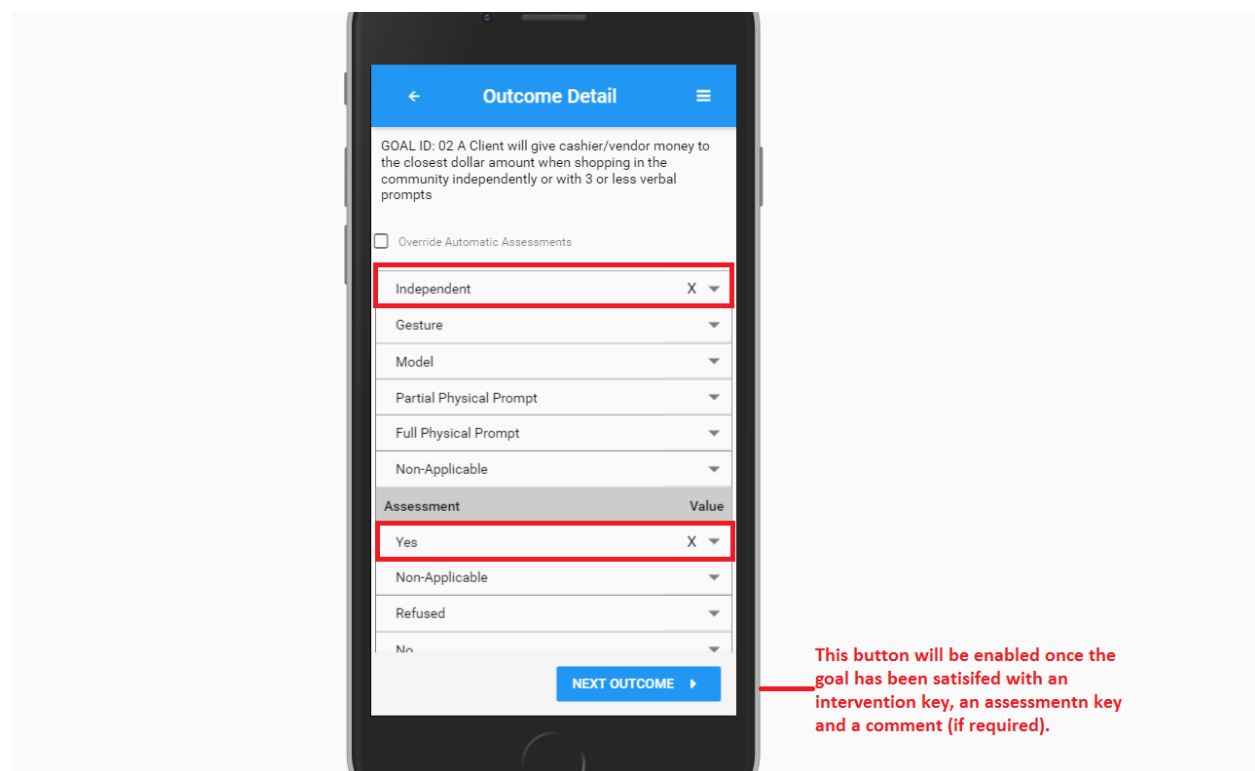
Navigating back to the Outcome screen will show completed goals versus incomplete goals.

Completed goals

Incomplete goal
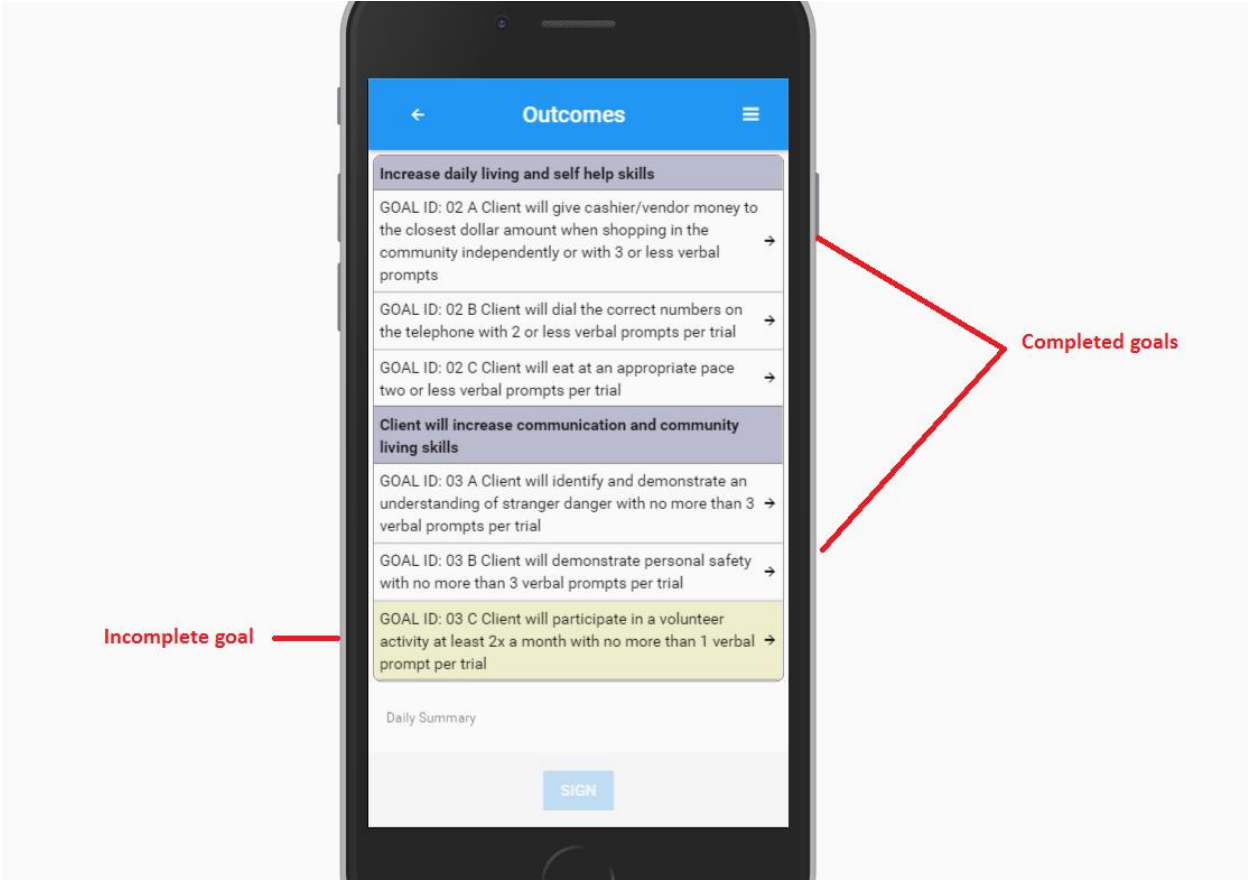
The sign button will be enabled <u>only</u> when all goals have been met.